

**CONTRA COSTA COLLEGE**  
**President's Cabinet Meeting Agenda**

**Date:** Friday, April 10, 2015  
**Time:** 9:00 am to 11:00 am  
**Location:** President's Office

Item	Person(s) Responsible	Desired Outcome
1. Review Meeting Notes from March 27, 2015 President's Cabinet Meeting	Everyone	Approve for Posting
2. Draft the May 14, 2015 College Council Meeting Agenda	Everyone	Finalize for Posting
3. Spring 2014 Program Review	Everyone	Review and Finalize Program Reviews
4. Next Meeting: April 24, 2015	Everyone	Information

**President's Cabinet:** Agnitsch, Antone - Associated Student Union President  
Gilkerson, Tammeil - Vice President  
Greene, Erika - Classified Senate President  
Magalong, Mariles - Business Services Director  
Mehdizadeh, Mojdeh - Interim President  
Organ, Wayne - Academic Senate Faculty President

**Upcoming Meetings:** Fri, Apr 24, 2015, President's Office  
Fri, May 1, 2015, President's Office

**CONTRA COSTA COLLEGE  
President's Cabinet Meeting  
NOTES**

**Date:** Friday, March 27, 2015

**Time:** 9:30 am to 11 am

**Location:** President's Office

Item	Outcome	Follow-up
1. Review Meeting Notes from February Feb 27, 2015 President's Cabinet Meeting	Minutes approved	
2. Draft the April 9, 2015 College Council Meeting Agenda	Agenda was not reviewed. Will review prior to meeting.	
3. Longwood Scholarship Selection	Cabinet reviewed all applications and agreed that all candidates met the criterion. Cabinet came to a consensus and awarded candidate Jeanette Hirtle the Longwood Scholarship of \$500.	
4. Spring 2014 Program Review	Delayed due to reviews not being completed.	Cabinet agreed to complete reviews at April 10, 2015, President's Cabinet meeting.
5. Fall 2014 Program Review	Mojdeh indicated review dates need to be identified so validations can be completed. Cabinet agreed to review programs at their April 10, 2015, President's Cabinet meeting. Tammeil suggested that Spring 2014 reports need to be completed first as they were never completed. Cabinet agreed on this new timeline. Mojdeh suggested that each Cabinet member complete the official review form that includes commendations and recommendations. Tammeil suggested that the final process should include a formal letter and also	Cabinet agreed on new streamlined process. Fall 2014 Program Reviews will be reviewed and finalized at April 24, 2015, President's Cabinet meeting.

	suggested that the process be streamlined. Mojdeh agreed and suggested using a formal letter as the final template in order to reduce the workload and to streamline the entire process.	
6. Constituency Reports	<p>Management: Mariles reported that discussion took place about what each manager can do to impact enrollment/success/retention of students. Mojdeh indicated that contractor, Noel Levitz, will proceed with an assessment of our enrollment process on April 8th and 9th. Mojdeh also indicated that Management Council discussed strategic planning and all members were strongly encouraged to attend the March 27<sup>th</sup> Strategic Planning Forum.</p> <p>Faculty: No report Classified: No report Students: No report</p>	N/A
7. Next Meeting: April 10, 2015		

**President's Cabinet:** Agnitsch, Antone - Associated Student Union President (absent)  
 Gilkerson, Tammeil - Vice President  
 Greene, Erika - Classified Senate President (absent)  
 Magalong, Mariles - Business Services Director  
 Mehdizadeh, Mojdeh - Interim President  
 Organ, Wayne - Academic Senate Faculty President

**Upcoming Meetings:** Fri, Apr 10, 2015, President's Office  
 Fri, Apr 24, 2015, President's Office  
 Fri, May 1, 2015, President's Office